



Garrett County Business Development Garrett County Agriculture Marketing Grant Program FY 2023

Purpose

To aid in the promotion of agriculture-based businesses in Garrett County.

Eligible to Apply

Any farm, farm business, farm-related business, or farm related organization or association based in Garrett County.

Maximum Award

Up to 4 grants of up to \$500 each may be awarded each fiscal year (July 1 through June 30) to fund up to 90% of the costs of each project. The applicant must contribute at least 10% of the total project costs. For example, if you are purchasing a banner that costs \$80.00 (total project cost), you must contribute 10%, or \$8.00. In this case, you could apply for up to \$72.00 in grant funds. You can, of course, contribute more than 10% of the total project costs. Applicants are eligible for multiple awards.

Eligible Costs

Any reasonable marketing-related cost can be paid with this grant award, subject to approval. **Applicant must submit the grant application and receive written notice that the grant has been approved prior to incurring any expenses. Applicant will not be reimbursed for any expenses incurred prior to the grant award date.**

Process

Applications are available online at business.garrettcountry.org, at the Courthouse in the Business Development Department, and at the University of Maryland Extension - Garrett County Office and are accepted any time. Eligible entities will complete the application and submit it to: Agriculture Business Specialist, Garrett County Business Development, mbolyard@garrettcountry.org or mail to 1916 Maryland Highway, Suite A, Mountain Lake Park, MD 21550.

Within two weeks of receipt, all applications will be reviewed and either (1) additional information will be requested, or (2) a decision will be made. Awardees will be chosen at the discretion of the staff of the Garrett County Business Development Department.

Receiving Funds and Reporting

You must present invoices marked paid or receipts that show the full cost and number of the items you have purchased that are eligible to be reimbursed with the awarded grant money. When those invoices are verified, you will receive a check up to the grant amount awarded. **Six months after all invoices are paid and items purchased, a final report will be due. (Format to be determined for each project; minimally: photos of the purchases, a final expense budget and how the project benefitted you).**

Questions?

Contact Melissa Bolyard, mbolyard@garrettcountry.org or 301-334-7285.



**Garrett County Business Development
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Contact Information _____ **Date** _____

Farm/Organization/Entity Applying _____

Your Name _____

Your Title _____

Mailing Address _____

City, State, Zip _____

Phone _____ **Email** _____

Your Project

(Remember, this project must aid in the promotion of agriculture-based businesses in Garrett County.)

Budget - how would you like to spend the money? (Please be specific – what will you purchase?)

Item(s)	Total
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL PROJECT COSTS \$ _____

Grant Funds Requested *(no more than \$500)* \$ _____ %

My Contribution *(at least 10% of total project costs)* \$ _____ %

How will this project help your farm business and/or other farm businesses in Garrett County?

Return form to:

Agriculture Business Specialist, Garrett County Business Development, mbolyard@garrettcounty.org or mail to 1916 Maryland Highway, Suite A, Mountain Lake Park, MD 21550.