

# DECEMBER 2022

## *Western Maryland Job Centers offer FREE online workshops!*

The Maryland Department of Labor and Western Maryland American Job Centers are offering online educational workshops that are **FREE** to the public. Registration is required in advance. **Please follow the registration directions** and include in your communications, your name, phone number and the title of the workshop for which you plan to participate. Workshop facilitators may ask for additional proof of identification, upon registration.

**Resume ABCs** – *Learn strategies and tips on how to create a successful resume.*

December 5, 10:00am – 11:30am

Register by emailing [Deborah.Wachter@maryland.gov](mailto:Deborah.Wachter@maryland.gov)

**Job Searching Using Social Media** – *Learn how to find open jobs on social media.*

December 6, 10:00am – 11:00am

Register by emailing [Katie.Marvin@maryland.gov](mailto:Katie.Marvin@maryland.gov)

**Basic Interviewing Skills** – *Learn tips for effective interviewing for jobs.*

December 6, 1:00pm – 2:00pm

Register by emailing [Benjaminj.Russell@maryland.gov](mailto:Benjaminj.Russell@maryland.gov)

**In Search of Remote Work** – *Learn how to find remote jobs and whether they are right for you.*

December 9, 10:00am – 11:30am

Register by emailing [Jennifer.Allnutt@maryland.gov](mailto:Jennifer.Allnutt@maryland.gov)

**Federal Jobs Workshop** – *Learn techniques for finding the right federal job.*

December 13, 9:30am – 12:30pm – MWE advance registration required

Register at least one week prior, by emailing [Jennifer.Allnutt@maryland.gov](mailto:Jennifer.Allnutt@maryland.gov)

**Interviewing Techniques** – *Learn employers' tips about successful interviews.*

December 14, 10:00am – 11:15am

Register by emailing [Cassandra.Baker@maryland.gov](mailto:Cassandra.Baker@maryland.gov)

**Know Your Rights** – *Learn about expungement and employment rights.*

December 15, 11:00am – 12:00pm

Register by emailing [sparsons@mdlab.org](mailto:sparsons@mdlab.org)

**Starting Over After a Job Loss** – *Find out about coping and job seeking strategies.*

December 16, 10:00am – 12:00pm – MWE advance registration required

Register by emailing [Jennifer.Allnutt@maryland.gov](mailto:Jennifer.Allnutt@maryland.gov)

**Internet Job Searching** – *Find the best ways to search for jobs online.*

December 19, 10:00am – 11:00am

Register by emailing [Amy.Trumpower@maryland.gov](mailto:Amy.Trumpower@maryland.gov)

**Job Searching Using Social Media** – *Learn how to find open jobs on social media.*

December 20, 10:00am – 11:00am

Register by emailing [Katie.Marvin@maryland.gov](mailto:Katie.Marvin@maryland.gov)

**Basic Interviewing Skills** – *Learn tips for effective interviewing for jobs.*

December 20, 1:00pm – 2:00pm

Register by emailing [Benjaminj.Russell@maryland.gov](mailto:Benjaminj.Russell@maryland.gov)

**LinkedIn for Job Seekers** – *Build a successful LinkedIn profile for job seeking.*

December 23, 10:00am – 11:00am

Register by emailing [Karl.Kohler@maryland.gov](mailto:Karl.Kohler@maryland.gov)

**Job Searching Using Social Media** – *Learn how to find open jobs on social media.*

January 10, 10:00am – 11:00am

Register by emailing [Katie.Marvin@maryland.gov](mailto:Katie.Marvin@maryland.gov)

**Basic Interviewing Skills** – *Learn tips for effective interviewing for jobs.*

January 10, 1:00pm – 2:00pm

Register by emailing [Benjaminj.Russell@maryland.gov](mailto:Benjaminj.Russell@maryland.gov)



**Equal Opportunity Employer/Program:** American Job Centers are committed to diversity in the workplace and we do not discriminate on the basis of race, religion, color, gender, age, orientation, national origin or disability. Auxiliary aids and reasonable accommodations are available upon request.